

Regular Borough Council Meeting

March 7, 2011

The Regular Meeting of Souderton Borough Council, held on Monday, March 7, 2011, was called to order by President Brian K. Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Edward Huber
Vice-President Andrew C. Schlosser	Mayor John R. Reynolds
Councillor Ned D. Leight	Junior Councillor Brian Barr
Councillor D. Jeffrey Gross	Solicitor Robert R. Bricker
Councillor John U. Young	
Councillor Steven J. Toy	Borough Manager P. Michael Coll
Councillor Preston Miller	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Steven R. Coll

The Invocation was given by Councillor Ned D. Leight, followed by the Pledge of Allegiance to the Flag.

Mayor John Reynolds and Chief James Leary introduced Ann Stuart who recently joined the Souderton Fire Police Unit. Mayor John Reynolds administered the Oath of Office to Ann Stuart, with her family and other members of the Souderton Fire Police in the audience.

Consideration was given to the minutes of the February 7, 2011 Regular Borough Council Meeting. A motion was made by Councillor Steven Toy, seconded by Councillor John U. Young, to approve the minutes of the February 7, 2011 Regular Borough Council Meeting and February 2011 Work Sessions as presented. The motion was approved.

Borough Manager Michael Coll noted a few items of correspondence which have been forwarded to Borough Council members. The first item is an email from Borough resident Paul Duncan, 127 Adams Avenue expressing concern over the continuing nuisance of a neighbor riding motorcycles in their rear yards and requested consideration towards a noise ordinance to address this issue. Chief Leary was also copied with this message and will make contact with the residents. The second letter comes from Debbie Rasbold of Great Looks Studio and Trish Stubbs of Tilley Mint's Tea Room expressing appreciation for the posting of six additional two hour parking spaces in the municipal parking lot on West Chestnut Street.

Police Chief James Leary reviewed his monthly statistical and narrative reports to Borough Council. Chief Leary also complemented the work of the Souderton Police Department in responding to a call from a daughter of an elderly Borough resident, suspecting that they were being set up under a fraudulent Nigerian based money scheme. Souderton Police responded to the elderly residents' home to inform and educate them that the news of a lottery winning was a fraudulent act to obtain money. Unfortunately, the elderly couple did not accept the warning of the police and they proceeded to the bank to withdraw funds. The local bank became alarmed at the size of the withdraw request and notified the police, who immediately responded to the bank and nearly had to forcibly remove them from the bank. While the residents were terribly upset with the police, the actions of the officers successfully stopped them from being a victim of this fraud. The Souderton Police Officers did everything they could do to intervene, even though it would have been easy for other officers to simply view this as a personal family matter. The Souderton Police Department is participating in sponsoring some elder fraud educational programs at Generations and will be scheduling a session at Valley Vista. Chief Leary also reported on their participation in English as a Second Lesson (ESL) programs. A number of Borough Council members attended a few of these sessions, which will be held at the Lansdale Public Library.

The Borough Solicitor's report for the month of February, 2011 was distributed to Borough Council. The Borough Solicitor reported that they have had several conversations with SEPTA's legal department concerning the negotiation of a new lease agreement for the Souderton Train Station and the adjoining properties owned by SEPTA. The properties in question will need to be surveyed and a legal description prepared to aid in furthering this effort along. The Borough Solicitor will attend a hearing before the Montgomery County Board of

Assessment Appeals concerning the assessment appeal filed by the Souderton School District. The Borough Solicitor believes that the School District will only question the amount of assessment on each parcel; however, it is possible that the School District will argue to have the exemptions reinstated.

Public Works Director Steven Coll presented his monthly report to Borough Council and further reported on the progress and tentative construction schedule for the Main Street Streetscape project. The Borough has installed all curb and sidewalk as possible until PPL Electric returns to install the new electric service and remove the old street light poles. A section of sidewalk in front of Univest was purposely left out to allow equipment access to excavate for the seating plaza.

Borough Manager Michael Coll reported that he a Councillor Jeffrey Gross has spent a lot of time on the pool construction project. The floor was poured in the filter building and a portion of the bathhouse. Vincent Pools moved the main filters into the filter building and they are now working to form up the top portion of the competition pool. Penn Builders is setting steel and should begin installing the roof trusses on the bathhouse next week. Jeff Gross and the Borough Manager firmed up additional color selections and finishes with Penn Builders today and we selected the retaining wall block to be installed around the new bathhouse. Borough forces will be returning to the pool project to construct the retaining wall and other site improvements along Wile Avenue. We will also be meeting to finalize the details on the pool decks, trench drains and the interior court yard. Bids for the pool lighting project are ready to be advertised and will be opened in time for formal consideration at the April Borough Council meeting. In responding to a question from Councillor Steven Toy, Borough Manager Michael Coll commented that he continues to believe that the critical components of the pool project will be complete for the planned opening on Memorial Day; however, given the difficult weather conditions the public should expect that certain phases of construction will be ongoing into the beginning weeks of the pool season. Since the school year has been extended into later June, Borough Manager Michael Coll noted that staff is looking at a modified schedule to open the pool later in the afternoon during the remaining weeks of the school year, affording opportunity to work on completing left over items during the morning hours. Both Vincent Pools and Penn Builders are fully mobilized on the site and will remain on the site through completion, but continued bad weather and rain will slow progress.

Borough Manager Michael Coll reported on the progress of the pool renovation project and agenda items scheduled for consideration. The first item of business is a presentation from representatives of 4 Partners, LLC concerning their request for land development approval to renovate the car wash at 24 N County Line Road. The Borough Manager noted that the applicants and their engineer and architect are in the audience to update Borough Council on their progress in obtaining PennDOT and Montgomery County Conservation District permits. Ark Animal Hospital is represented this evening to seek formal approval to purchase and renovate the office building at 201 N Main Street into an animal hospital. They attended a work session to review their plans and have addressed the concerns raised during these discussions. Bids were received this afternoon for road materials. Highway Materials, based in Perkiomenville, is the recommended for award. Their stone prices are identical to Naceville and they actually lowered their bituminous prices from last year. The Borough has used this quarry in the past. A recommendation is also being made to extend the existing equipment rental contracts through this year. Both contractors are engaged in some unfinished projects which we would like to complete with them since they are most knowledgeable about the projects and the remaining work. Quotes have also been obtained to install an HVAC system in the Scout cabin which is now owned by the Borough. N.F. Landis has provided a similar quote to install two units, but has offered to donate one of the two units with a net cost to the Borough of \$3,500. The other quotes range from \$6,300 or higher. A handicapped parking space has been reviewed and recommended for 33 N Fourth Street. A last minute item has been added to the agenda to consider a Resolution necessary to complete the close out documents for the Main Streets exit grant. The audit uncovered that this required formal Resolution has not been completed for this phase of the grant program.

Consideration was given to paying the bills for the month of February, 2011.

GENERAL FUND

DCED	\$676.00	Davidheiser's, Inc	\$71.00
Airgas	61.31	Dischell Bartle Yanoff & Dooley	383.00
Armstrong & Son Equipment Repair	118.42	Dr. Larry J. Geller	134.00
Bergey's, Inc	18.80	Federal Express Corp	33.14
Bishop Wood Products	32.50	Fox Rothschild, LLP	2,650.00
Cargill, Incorporated	1,398.25	Freedom Systems Corp	225.00
Ches-Mont Disposal, Inc	188.76	HISI	4,848.00
Clemens Uniform Rental	38.55	ICC	100.00
Comcast Cable	43.95	Independence Blue Cross	18,188.68
Cope's Garage	1,420.37	Indian Creek Foundation	94.00
Country Fair Cleaners	289.90	John R. Young & Co	331.05
Daniel L. Beardley, Ltd	18.00	John T. Fretz Insurance Agency	483.00
Donald D. Bergey	2,561.28	Keystone Health Plan East	11,543.94
Farm & Home Oil Company	532.85	Maglocen	844.30
Fromm Electric Supply Corp	32.42	Major Incident Response Team	200.00
GALCO Business Communications	150.00	Mark R. Corbman, DDS	131.00
Independence Blue Cross	20,179.34	Michael C. Boraski, DMD	320.00
Indian Creek Foundation	94.00	Montgomery County Boroughs Assoc	175.00
John T. Fretz Insurance Agency	205.00	Montgomery County Lands Trust	250.00
K. J. Door Services, Inc	156.50	Netcarrier Telecom, Inc	337.46
Keystone Health Plan East	6,968.16	Nextel Communications	102.25
Keystone Health Plan East	200.10	Nyco Corporation	30.40
Lawson Products, Inc	208.26	Old Dominion Brush	322.87
Markey Paper & Packaging, Inc	22.71	PECO Energy	384.41
McBee Systems, Inc	162.12	Pennboc	20.00
Metlife	2,614.48	Postmaster, Lansdale	185.00
Metlife	278.77	Postmaster, Telford/Souderton	176.00
Montgomery County Consortium	250.00	PPL Electric Utilities	386.73
Moyer & Son, Inc	880.96	PSAB	515.00
Naceville Materials	188.82	Shelly Enterprises, Inc	11.10
Nationwide Trust Company	960.91	Shelly Enterprises, Inc	7.32
Nationwide Trust Company	341.74	Sitecats Web Development	3,158.40
Nextel Communications	119.37	Souderton Dental Assoc	352.00
North American Benefits	1,440.00	Home Depot	136.00
Pennsylvania One Call System	16.60	Westin Convention Center	393.30
PPL Electric Utilities	6,648.65	Univest VISA	80.00
Robert W Harley, RPR	212.50	Univest VISA	35.90
SynaTek	575.52	Unum Insurance Company	919.21
Unum Insurance Company	919.21	Ven-Mar Sales, Inc	43.85
A & T Chevrolet, Inc	4.82	Verizon	106.44
AT & T	34.05	Verizon Wireless	43.01
Beatrice Kaizar	494.20	Weaver and Reckner Dental Assoc	903.20
Cargill, Incorporated	1,298.92	Weldon Auto Parts	88.93
Charles A. Quinn, Sr	193.30	William Powis	125.60
Christopher E. Werner, DDS	80.00		
Clemens Uniform Rental	41.05		
Comcast Cable	96.16	Total General Fund	\$151,513.35

SEWER FUND

Postmaster, Lansdale	\$873.12	HISI	\$1,191.00
Postmaster, Lansdale	185.00	Independence Blue Cross	4,683.54
Ches-Mont Disposal, Inc	97.68	Independence Blue Cross	211.75
Cintas First Aid & Safety	53.51	Independence Blue Cross	124.70
Comcast Cable	45.95	J P Mascaro & Sons	5,255.26

Detlan Equipment, Inc	214.00	Keystone Health Plan East	2,564.70
Fromm Electric Supply Corp	8.10	Netcarrier Telecom, Inc	140.49
Graphic Controls Corporation	566.46	Northern Lights USA	520.18
Independence Blue Cross	4,683.54	PPL Electric Utilities	599.10
Independence Blue Cross	211.75	PPL Electric Utilities	20,412.44
Keystone Health Plan East	2,564.70	Siemens Water Technologies	2,160.00
Landis Fence	19.50	State World Headquarters	199.70
Lawson Products, Inc	172.03	Suburban Water Testing Labs	28.00
Metlife	82.21	Suncoast Research Labs, Inc	2,155.00
North American Benefits Company	317.57	Home Depot	24.98
PRWA	35.00	United Laboratories	415.17
Shelly Enterprises, Inc	28.70	Univar USA, Inc	4,774.33
Siemens Water Technologies	2,093.58	Unum Insurance Company	260.98
Unum Insurance Company	260.98	USA Blue Book	1,197.39
Ven-Mar Sales, Inc	406.34	Verizon	60.89
Clemens Uniform Rental	40.12	John T. Fretz Insurance Agency	10,462.20
Fisher Scientific	7.70		
Freedom Systems Corp	225.00	Total Sewer Fund	\$77,027.32

CAPITAL RESERVE FUND

Wade Associates	\$6,485.84	Naceville Materials	\$57.78
Penn Builders, Inc	1,510.20	Norris Sales Company	940.50
Blooming Glen Quarry	213.31	PPL WMS	7,559.00
Boucher & James, Inc	2,672.30	Shelly Enterprises, Inc	40.08
Ecynbro Trucking	220.00	Susan J. Kern	960.00
Fasternal	832.71	Thinkgreen Design, LLC	5,590.00
Fromm Electric Supply Corp	1.50	Wade Associates	3,000.00
George's Tool rental	144.03		
Landis Block & Concrete	164.00		
M & M Stone Company	45.00	Total Capital Reserve	\$37,252.88

SEWER CAPITAL FUND

LIQUID FUELS FUND

PPL Electric Utilities	\$123.18	PPL Electric Utilities	\$126.06
Landis Block & Concrete	5.80		
Letterco	72.00	Total Liquid Fuels	\$715.95

A motion was made by Councillor Ned Leight, seconded by Councillor Richard Halbom, to authorize payment of the bills for the month of February, 2011, as presented. The motion was approved.

President Brian Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Rex Selheimer, 52 W Broad Street, Souderton reported that Meadow Street Alley directly behind his home has been ruined by trash trucks. The alley is literally impassable and needs repair and questioned who is responsible for making the necessary repairs. Borough Manager Michael Coll noted that according to the policy of Borough Council, the Borough can make necessary repairs and patch alleys, but the adjoining residents must agree to pay all material expenses for a full reconstruction of the alley. Mr. Selheimer also expressed concern with the number of u-turns being made at W. Broad Street and Penn Avenue to park in front of the pizza shop. Chief Leary was asked to review this concern. Mr. Selheimer also questioned when the dilapidated buildings on Main Street will be demolished. They have been in this condition for an extended amount of time and the owner should be required to complete demolition. The Borough Manager noted that the owner does have permits for the demolition work and there is no reason why this work cannot be completed.

There being no further public comment, President Goshow moved to the first item of business scheduled for consideration.

President Goshow recognized representatives of 4 Partners, LLC to present the proposed land development plan to renovate the existing car wash at 24 N County Line Road. Engineer Mark Hintenlang reported on the updates to the plan along with reviews by PennDOT and the Montgomery County Conservation District.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Jeffrey Gross, to extend conditional approval to the land development application of Four Partners, LLC, dated January 7, 2011 and last revised February 22, 2011, regarding the reconstruction of the existing car wash at 24 N County Line Road, subject to the following:

1. The noted waivers to Sections 304.3.A, 307.1, 404 and 406.B of the Subdivision and Land Development ordinance are approved.
2. Applicant will secure approval and permits from the Pennsylvania Department of Transportation and Montgomery County Conservation District. Any substantial revisions to the plan as a result of these permits must be further endorsed and approved by Souderton Borough Council.
3. The applicant will post escrow for the public improvements as noted on the plan as estimated and approved by the Borough Engineer.

The motion was approved.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Steven Toy, to approve the zoning application of Ark Animal Hospital to change the use of 201 N Main Street from an office to a Veterinary Hospital pursuant to the provisions of the C-2 Limited Commercial/Residential District and the waive the required off street parking pursuant to Section 1205 of the Souderton Zoning Ordinance subject to the following:

1. Applicants shall provide a lease agreement securing four shared parking spaces pursuant to the provisions of Section 1206 of the Souderton Zoning Ordinance.
2. Existing off street parking spaces behind the building shall be restricted to employee parking only.
3. The basement level of the building shall not be occupied.
4. Applicants shall secure all required permits from the Code Enforcement Officer and any other regulatory agency prior to occupancy.

The motion was approved.

Borough Manger Michael Coll presented the following tabulation of bids for road materials opened at 2:00 pm on Monday, March 7, 2011:

Bidder Material Description	Highway Materials		H & K Materials, Div Haines & Kibblehouse		Naceville Materials	
	Plant	Job Site	Plant	Job Site	Plant	Job Site
Stone Products						
2RC- Select Granular	6.00	9.60	No Bid	No Bid	6.00	8.80
AASHTO No 57	8.25	11.85	No Bid	No Bid	8.25	11.05
Superpave Mix Bituminous Products						
Wearing Course 9.5 mm	52.70	58.05	59.94	64.84	No Bid	No Bid
Wearing Course 19.0 mm	48.05	53.40	55.10	60.00	No Bid	No Bid
Binder Course 19.0 mm	48.05	53.40	55.10	60.00	No Bid	No Bid
Base Course 25.0 mm	44.60	49.95	49.52	54.42	No Bid	No Bid
Estimated Totals	47,652.50	54,900.00				

A motion was made by Councillor Richard Halbom, and seconded by Councillor Preston Miller, to award the bid for stone and bituminous materials to Highway Materials, Incorporated based on quoted unit prices. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Preston Miller, to authorize the extension of the current equipment rental contracts with Gregory A. Peak and P. K. Moyer and Sons through March 5, 2012. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Edward Huber, to accept the quotation of N. F. Landis and Son, Incorporated to install two 24,000 B. T. U. mini-split heat pumps in the Souderton Scout Cabin at a cost of \$3,500.00. The motion was approved.

Mayor Reynolds and other members of Borough Council applauded Doug Landis of N. F. Landis for making this generous donation to the Borough and the scout troops.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Preston Miller, to authorize the posting of a handicapped parking space at 33 N Fourth Street for a 90 day trial period per Mayor's order. The motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Andrew Schlosser, to adopt Resolution 2011-02 authorizing the filing of a proposal for funds with the Pennsylvania Department of Community and Economic Development in the amount of \$60,000 for the Exit Grant from the Main Streets program's operational funding. The motion was approved.

There being no further business, the meeting was adjourned at 8:25 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – March 14, 2011 (7:00pm to 8:30pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, John Young, Steven Toy, Preston Miller, Richard Halbom and Edward Huber. Junior Councillor Brian Barr.

Staff Attendees: Public Works Director Steven Coll, Borough Manager Michael Coll.

1. Sanitation Committee

- a) The February, 2011 Discharge Monitoring Report will be filed with no exceptions to permit discharge limits.
- b) Borough Manager Michael Coll reported that he met with Engineer Alfred Ciottoni and Chief Operator Sal DeSimone to discuss recommendations to proceed with the application to renew the Borough's NPDES discharge permit which will expire in September, 2011. Chief Operator Sal DeSimone will schedule the required laboratory tests. Based on past history, we anticipate that DEP will require significantly tighter nutrient limitations. DEP's response to the permit renewal application will also indicate priorities for probable plant upgrades and expansions. We have discussed a number of maintenance issues with the head end of the plant, but will defer any further plans for upgrades until we can ascertain a better direction from DEP on nutrient limitations. Engineer Alfred Ciottoni completed the required Chapter 94 Report to be filed with DEP. The Chapter 94 report does present concerns with average plant flows and loadings, even though the plant has demonstrated excellent performance.
- c) Souderton Borough does have the land application permit in hand and will incorporate land application for sludge disposal in the bid documents that will be going out in May. Sal DeSimone has visited area plants with our engineer to evaluate how best to set up for land application. One concern is complying with the 20% solids requirement. The belt filter press produces an average 18% dry cake. We had evaluated a number of sludge drying technologies, but determined the payback for certain units may extend out over 12 to 15 years. Most plants have developed processes to introduce lime into the dewatered sludge to raise the dryness level over 20%. This appears to be the most cost effective approach, but will require certain capital expenditures to introduce and mix the lime prior

to the dumpster. Firms will take sludge under 20% at higher disposal rates since the sludge must be land applied promptly. Over twenty percent, the sludge may be stored for a period of time before land application which is most desirable by the haulers and contractors.

2. Highway Committee

- a) Crews completed thirty (30) scheduled curb side brush collections and also cleared some brush from the parks. The spring curb side leaf collection program will begin on April 4 and run through April 15. Crews will also remove leaves from the parks which we did not complete last fall.
- b) Pothole patching has begun, but the wet weather makes it very difficult to maintain the patches. We are beginning to receive complaints regarding alleys and will begin our annual repairs as soon as conditions improve and the alleys dry out.
- c) Harsh winter weather and the extreme rainfall will undoubtedly result in increased damage to roads, some of which were not originally scheduled for construction. We will re-evaluate the road inventory this spring. Perhaps Borough Council should reconsider overlaying some roads that have been based and re-allocate the funds towards other stresses of roads that suffered severe damage from the winter. Borough Council should also be reminded that the Park Place Homeowners Association continues to complain about the oil and chip surface treatment of Parkview Drive and urges that this road be overlaid this year. The concentrated amount of driveways along this road created quite a bit of scuffing in the surface treatment. The 2011 Budget allocates up to \$100,000 towards road projects, including paving, patching and storm drain repairs. We may also want to evaluate the roads along the new Univest Grand Prix bicycle race route including portions of Wile Avenue and Fourth Street.

3. Sidewalk Committee

- a) Yates Electrical Service is scheduled to return to the Main Street Streetscape project to complete the street light installation. PPL was tentatively scheduled to complete their work during the week of March 21st, but have been delayed by weather. The lights have been installed on the bases.

Quotes are being received for street trees and blue stone for the plaza area at Univest. Crews will return to Main Street periodically through the spring to complete remaining sections as time permits. All sidewalks with exception of a section in front of the plaza area have been installed.

4. Recreation Committee

- a) Vincent Pools have fully mobilized back to the project site in March; the winter was too harsh and unpredictable to complete any outside work. The filters have been set and crews are working on the mechanical equipment in the filter building. Vincent Pools completed the top section of the competition pool and are working to install the stainless steel gutter system. Penn Builders continue to work on the bathhouse building. Floors have been poured and most of the truss roof has been installed. Interior walls are under construction. Penn Builders will be focusing on completing the roof and Vincent Pools will concentrate on completing all pipe runs back to the filter building and install the coping around the leisure pool and complete the gutter system around the competition pool. Once complete, Souderton Borough can begin installing the pool drains and decking, starting around the leisure pool. Decking must be installed around mid-April to accommodate the installation of the slides, which have been delivered to the site.

Borough forces will be working on the retaining wall around the bathhouse building along with site work along Wile Avenue. Storm drainage will be installed along Wile

Avenue from reliance Road to collect roof drains and new inlets at the parking lot entrance. New islands will be installed within the Wile Avenue parking area to protect new utility poles that have been relocated further away from the pool. Granite block curb will be installed by Borough forces.

Landscape Architect Peter Johnson has recently completed the landscape plan for the interior courtyard space at the pool consisting of pavers, three rain garden areas and trellis covered seating areas.

- b) Bids for the pool parking lot lighting system will be received and opened on Thursday, March 31st. The bids will be reviewed and tabulated with a recommendation for award at the April 4 Borough Council meeting.
- c) The Borough Manager reported that he is obtaining quotations to purchase a commercial grade gas fryer, 36" gas grill, gas pizza oven, convection oven and a commercial grade freezer/refrigerator for the concession stand. An exhaust hood will need to be fabricated and installed by the Borough. Fire Protection Services has offered to install the fire suppression system in the concession stand as a donation. We are finalizing the menu and staff for the season.

5. Property Committee

- a) Realtor Ronal Offner from Choice 1 Realty has offered to donate a new display sign for installation at the Souderton Community Park. The estimated cost to remove the sign currently in Skippack and install the sign in Souderton will be \$2,500. Borough Council agreed to the donation and the expense associated with the installation of the donated sign. This sign project should be completed by the end of March.

Administrative Work Session – March 21, 2011 (7:00 pm-8:10 pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, Jeffrey Gross, Andrew Schlosser, Steven Toy, Richard Halbom and Edward Huber. Junior Councillor Brian Barr.
Staff Attendees: Chief James P. Leary, Borough Manager Michael Coll.

1. Police Committee

- a) Chief Leary reported that police stopped a burglary in progress at Deluca Chiropractic in the 600 block of East Broad Street, assisted by neighboring departments. A prior violent domestic suspect was recently apprehended through a routine vehicle stop in Pottstown. The speed trailer will be relocated from Wile Avenue to Duke Alley to address some neighbor concerns about speeding in the alley.

Chief Leary reported that he was out to West Broad Street and Penn Avenue to observe the concern of u-turns being made at the intersection. Over multiple days, only three u-turns were observed. A vehicle was observed parking in the wrong direction in front of Broad Street Pizza, which Chief Leary addressed with the operator of the vehicle.

In response the neighborhood complaint in the area of Franklin and Adams Avenues, the police have made contacts with the parties involved. While nothing has been resolved to date, it is very apparent that both parties are deeply entrenched over this issue. More contacts are expected in the very near future with an attempt to resolve this matter.

Members of Borough Council commented that as spring approaches, perhaps the Borough should communicate with the local trash haulers about the use of alleys to collect trash; speed of trash trucks particularly in the alleys and the earliest permitted time for collections is 6 am. Chief Leary volunteered to draft such a letter with assistance from the Borough Office.

- b) Committee members reviewed a sketch plan from Keystone Opportunity Committee to modify the parking area to the rear of 104 Main Street and permit an exit into the municipal lot by removing two parking spaces. Members of Borough Council expressed concern that the orientation of the revised parking spaces behind the Keystone office appear to be very awkward and unworkable to maneuver. Concern was also expressed over removing two parking spaces within the lot especially over recent issues about parking with other merchants. The proposal was subsequently declined.
- c) A handicapped parking space has been requested by Barbara Kinsey, 557 East Broad Street. All supporting documentation has been submitted with the request and Chief Leary met with Mrs. Kinsey to review the placement of the space. Formal authorization will be considered at the April 4th Borough Council meeting.

2. Administrative Committee

- a) Borough Council members discussed the annual appreciation banquet that has been held for the past twenty one years to recognize the contributions of staff, employees and volunteers. Given the economic conditions, members of Borough Council agreed to postpone the traditional banquet and perhaps evaluate a less formal affair that may be a more enjoyable and less expensive way to recognize the contributions of the volunteers. A letter will be sent to all volunteers to inform them of this decision.
- b) The Souderton Police Department formally notified the Borough of their desire to enter into negotiations for a new collective bargaining agreement. President Brian Goshaw has selected Councillors John Young, Steven Toy and Preston Miller to join him in negotiating this new contract to become effective January 1, 2012.

3. Development Committee

- a) Borough Manager Michael Coll noted that the 2010 U S Census information has been released with Souderton Borough showing a slight reduction in population. The slight reduction will result in slightly less revenue from certain entitlement grant programs such as liquid fuels revenues and maximum grant eligibility under certain County revitalization grant programs. The reduction should not be viewed as significant.
- b) Borough Manager Michael Coll distributed copies of the current sign ordinance for review by Borough Council. This document will serve as the natural starting point in developing a new comprehensive sign ordinance, with assistance from the Montgomery County Planning Commission. The Souderton-Telford Main Streets Design Committee has developed a few suggestions to consider.
- c) Borough Council reviewed the determination of the Montgomery County Board of Assessment Appeals with regard to the tax assessment for the former high school properties. Based on this determination, the Souderton School District will be responsible for approximately \$5,000 in annual municipal real estate taxes, down substantially from the original assessment values. Discussions lead into the expected increase in police calls to the property as the warmer weather approaches. Chief Leary reported that police were called to the property just this past weekend for a suspected trespass. Borough Council discussed the possibility of a fee schedule to address nuisance complaints. The Borough Manager was requested to write a letter to the School Board President requesting a meeting to discuss the status of the school and anticipated next steps.

4. Finance Committee

- a) Styer Associates completed and filed the financial statements for the 2010 calendar year with the State Department of Community and Economic Development (DCED). The final statements will be distributed to Borough Council in a few months.

